



THE SCOOP

MONDAY, JUNE 16, 2025

IN THIS ISSUE

[Students in Class \(teachers only\)](#)
[Passes \(One Student Per Pass, Please!\)](#)
[Finals \(teachers only\)](#)
[End of Year Staff Instructions & Info](#)
[Check-Out Sheets, 2024-2025](#)
[Reminder \(Keys\)](#)
[SEM2 Grading Timeline & Process](#)
[S/U Grading for Students with IEPs](#)
[Gradebook Reminder for AP Teachers](#)
[Gradebooks and Synergy](#)
[ASB Office Hours](#)
[Dumpster](#)
[Senior Citizen Shirt Update!](#)
[End of Year Celebrations!](#)
[Welcome Ariana Rodriguez](#)
[Last Day Activity](#)
[Club/Sports Representation for Freshman Orientation](#)
[EduBytes, June 2025](#)
[Special Services Newsletter](#)
[JHS Music Concerts](#)
[Annual Report to the Community, 2024-25](#)
[EPS Summer Reading](#)
[Building Closure This Summer \(all staff\)](#)
[Room C127](#)

EASY LINKS

Links to [Select Resources](#)
[Staff and Family Newsletters](#)
[Looking Ahead](#) Calendar
[Key Senior Dates](#)

This Week

Mon, June 16	FINALS , Grades 9–11: World Lang, Math (normal bell schedule)
Tues, June 17	FINALS , Grades 9–11: Electives, Other Subjects (normal bell schedule)
Wed, June 18	Staff Wear Your “Senior Citizen” Shirts <i>(date change)</i> Device Collection Schedule (in English classes), Grades 9–11 2:30–5pm Staff End of Year Gathering, Tapped Public House <i>(RSVP requested!)</i> 3pm SEM2 Grades “Push” from Gradebooks into TAC after 3pm DeeAnn Will Email Teachers When TAC Is Open
Thurs, June 19	Juneteenth – HOLIDAY (see work calendars to identify staff who work this day)
Fri, June 20	Early Release Day / Last Student Day End of SEM2 after school Nerd Out with Sechin , Library 3pm TAC Closes for SEM2 Grades Review/Corrections

The Next Few Weeks

Wed, June 25	Main Building Air/Power Shut Down for Summer Construction
Fri, June 27	Last Day that eSchool Will Be Available for Use Prior to Synergy Transition
Mon, June 30	FAFSA Deadline
June 30–July 17	SIS Blackout Period for Transition to Synergy
Fri, July 11	Gym Air/Power Shut Down for Summer Construction

jump to [Looking Ahead](#)

Students in Class *(teachers only)*

Despite the high energy of this time of the year, please do not release students from class before the end of the period. I thank you, and your peers thank you! [Sechin](#)

Passes (One Student Per Pass, Please!)

Staff, just a friendly reminder: please make sure that when you send students out that they **each** have a pass. We are having some challenges lately with multiple students being let out with one pass. We know there may be several projects that are being finished up, but we are also running into challenges of students recording in restrooms with their phones, being out in the parking lot recording, etc. This is the time of year when the weather is nice and we near the end, and supervision can become increasingly difficult, so we ask your support as best you can in helping us out with this. Thank you! [Erik](#)

Finals *(teachers only)*

There will be no adjusted bell schedules or extended class periods for finals.

GRADES 9-11 FINALS		
Thursday, June 12	Monday, June 16	Tuesday, June 17
Science Social Studies	World Language Math	Electives Other subjects

Finals include any major project or big test that requires a lot from students. It does not include presentations or something that would normally be spread out over several days, although I would encourage you to be flexible with individual students who come to you in advance. [Sechin](#)

End of Year Staff Instructions & Info

Attached is the schedule as well as other documents that will help with the **student device check-in** process. We ask instructors who are helping with this process to please walk with their classes to the commons in a group and return to class once **all** students have completed the check-in process.

Please review the attached information: 🤖

- [Instructions](#)
 - Grades 9–11 Device Collection, **Wednesday, June 18**
 - Device Self-Assessment Form
- [Schedule](#) for device collection during English classes on **Wednesday, June 18**
- [Device check-in graphic](#): What needs to be turned in with the laptop

SUN	MON	TUES	WED	THURS	FRI	SAT
June 15	June 16	June 17	June 18	June 19	June 20	June 21
	9th-11th Grade Finals: World Language & Math	9th-11th Grade Finals: Electives & Other Subjects	Grades 9-11 Device Collection by English Classes	JUNETEENTH No School (Students, Teachers) Secretary Workday	Last Day of School Early Release (REVISED SCHEDULE)	

Check-Out Sheets, 2024-2025

The check-out sheets have been placed in the mail room. Please take the sheet that applies to you. We have two different versions: CERTIFICATED (orange) and CLASSIFIED (yellow). [Sukawt](#)

Reminder (Keys)

Please do not come to the main office for your keys to be checked; that is strictly for classified staff. Thank you, [Sukawt](#)

SEM2 Grading Timeline & Process

Please [click](#) here for the June 5 email from [DeeAnn](#) with the timeline and instructions for final SEM2 grading, which includes the following attachments:

- [Teacher Prep Instructions](#) from LMS (for Gradebook and TAC)
- List of [Comment Codes](#) (required for all F's, optional for other grades)
- [Incomplete Grade Contract fill-in form](#) (required for all Incompletes *with or without student signature*)
- [Gradebook printing instructions](#) (required for registrar)

S/U Grading for Students with IEPs

As we get closer to the end of the year, I just wanted to send out a friendly reminder to take a moment to review Gradebook and identify any students with IEPs who may qualify for S/U grading. If the student's IEP shows S/U grading, please review their performance and update the grade accordingly. If you are unsure about how to apply this grading option, please reach out to the student's case manager for guidance.

Also, if the student still needs to demonstrate learning in specific areas before receiving a final grade (letter grade or S/U), please communicate with the student/parent and case manager. This helps to ensure that we are providing the appropriate support and clarity for everyone involved.

Please see the [attached doc](#) if you need a refresher on the guidelines for S/U grading. However, it's important to remember that the "I" in IEP stands for *Individualized*—each student's needs, supports, and grading accommodations may look different. Be sure to consider the unique circumstances outlined in their IEP when reviewing grades. When in doubt, connect with the student's case manager; we are here to help.

Another year almost in the books. 😊 Thanks so much for all you do to support our students. [Orla Korten](#)

Gradebook Reminder for AP Teachers

Please keep in mind that the Synergy switchover means we will lose access to Gradebook by June 27, which will impact the grade change process after AP scores are released in July. To make sure we have accurate records, **please complete the worksheet that [Heather Coon](#) sent out recently** if you have not done so already. [Sechin](#)

Gradebooks and Synergy

We received a question about Gradebook access after the conversion to Synergy. Following is the answer we got from LMS. [Heather](#)

*Our current Gradebook will **NOT** be imported into Synergy Gradebook, so **having a printed copy at the end of the year will be very important.***

Moving forward, Synergy Gradebook does have the ability for teachers to view past year Gradebooks. 2025-26 will be the first year in Synergy Gradebook, and teachers will be able to view 2025-26 Gradebooks when in the 2026-27 school year.

ASB Office Hours

Please do not send students to the ASB office during class times. I am more than happy to help before school, during lunches, and after school. Let me know if you have any questions! Thanks, [Shilpy Anand](#)

Dumpster

With all the other excitement, I don't want to miss the chance to celebrate the return of the dumpster out back! Please use it to unburden your classroom of all the things that do not pass the "Marie Kondo" test. Except for electronics—it's a "no electronics" dumpster, but all other items are welcome. [Sechin](#)

"Minimalism isn't about removing things you love. It's about removing things that distract you from the things you love." -Joshua Becker

Senior Citizen Shirt Update!

We just wanted to let you all know that the juniors have decided to change senior shirt day to this coming **Wednesday, June 18**. Please wear your shirts on **Wednesday**! (And if you haven't had a chance to make one yet, lucky you!... You get an extension on your homework!) Thank you all so much! [Kiley Branson](#), Senior Class Co-Advisor

End of Year Celebrations!

Hello, T-Wolf Staff! The Mirth Committee has two dates we would like you to keep on your calendar for our end of the year celebrations. We are doing things a little differently this year, so read on for details! As you likely saw in Sechin's recent emails, we will hold our farewell tribute to retirees and those leaving JHS on **Wednesday, June 11, 2:30–3 p.m.** This extension will be reserved for our social farewells and goodbyes. Mirth will provide cake for all, and we will have some cards for staff to sign.

The second date to mark on your calendar is **Wednesday, June 18**. From **2:30 to 5 p.m.** we will celebrate the end of the year off campus. Tapped Public House will be our location! (13215 39th Ave SE, Suite 104, Mill Creek, WA 98012) At the event, Mirth will provide light appetizers and one beverage of choice per staff member. Whether you plan to attend or not, **PLEASE RSVP**, so we can give Tapped an accurate number of guests attending. RSVP via the Outlook calendar invite.

Thank you for your comradery and fellowship this year! We look forward to celebrating with you all at these events. JHS Mirth Committee ([Bridget](#), [Heidi](#), [Jason](#), and [Laura](#))

Welcome Ariana Rodriguez

For those of you who weren't able to join us for the library introduction, I'm very excited to welcome **Ariana Rodriguez** as our new Assistant Principal starting this July!

Ariana comes to Everett from the Northshore School District, where she completed her administrative internship during the 2024-25 school year. She has served as a secondary special education teacher at the high school level, including co-teaching alongside general education teachers in resource room settings. Earlier in her career, Ariana taught third and fourth grade special education in Northshore and also worked as a special education paraeducator. Her experience includes teaching preschool at Cedar Park Christian School. Ariana holds a bachelor's degree in elementary and special education from Western Governors University, a master's in education with a focus on curriculum and instruction, and an administrative certificate from the Danforth program at the University of Washington.

I know she's going to fit in at JHS very well, and I look forward to starting work with her soon! [Sechin](#)

Last Day Activity

I'm sure nearly all of you will want to get out of the building as soon as possible on Friday the 20th to begin a wonderful and well-deserved summer.

In the unlikely event that you're not in a rush that afternoon, I hope you'll consider joining me for one of my favorite (and nerdiest) vacation activities: painting miniature models. Don't laugh until you've tried it: you

might find it to be a surprisingly relaxing and enjoyable experience, and I think it's a great way to kick off the summer break.

All are invited, and you don't need any experience. I will bring the paint, brushes, and miniatures (I have plenty of heroes and monsters to share, plus I can make cars, historical figures, or just about anything else you can think of as long as you request it far enough in advance for me to 3D print it). Afterwards, you can keep your artwork or donate it to the JHS table-top game club.

We've been graciously invited to the library, where there is great seating and natural light. Therefore, we will be in the library. I'm planning to get set up as soon as students are cleared from the building.

If you're interested or if you have questions, you know my email. [Sechin](#)

Club/Sports Representation for Freshman Orientation

This message is for any club advisors or athletic coaches. For the 2025-26 school year, LINK orientation for freshmen will be on **Tuesday, August 26**. We would like to take this opportunity to enhance connection and sense of belonging right out of the gate for our incoming freshmen. One way we have planned to do this is by hosting a club/sport/activity fair from 10:30 to 11:30 a.m. that day so that students get a chance to connect with student leaders from these activities. We believe this approach can greatly impact freshman students' involvement while also giving our student leaders a chance to showcase their passions!

Please talk with your students and see if you can get a few committed to coming and representing your club/sport on this day, then either you or they can fill out [this form](#). Reach out to [Jason](#) if you have any questions! [Madeline](#) & ASB

EduBytes, June 2025

Please check out the [June 6 issue of EduBytes](#) for the latest tech news:

- Synergy Updates

- Instructional Focus of the Month: Magic School | AI Challenge 2025

- Technology Equipment Update

- Preparing for a Smooth Technology Transition

- Get Your Interactive Panel Ready for Summer

- Microsoft 365 Recent Change

Special Services Newsletter

As we wrap up another incredible school year, here is the final special services newsletter of the 2024-2025 school year: [Newsletter](#)

A heartfelt thank you to everyone who submitted content and contributed to making this a meaningful and effective way to keep our department informed and connected. This newsletter has proven to be a successful mode of communication—thanks to your engagement and input.

As we head into summer, we hope you find time for rest, rejuvenation, and a whole lot of fun. You've earned it, and we are so grateful for all that you do. Wishing you a wonderful summer!

JHS Music Concerts

Did you know you can watch JHS music concerts livestreamed on the Everett Civic Auditorium YouTube channel?

<https://www.youtube.com/@everettcivicauditorium1520>

If you missed any of these concerts, you can watch them later.

JHS Orchestra: June 2

JHS Choir: June 2 – Check it out! They sounded amazing!
JHS Band: June 4 – “Grand Canyon Suite” is stunning!

Thanks for supporting music at JHS. 😊 [Melanie West](#)

Annual Report to the Community, 2024-25

from District Family News for June

Everett School District serves over 20,000 students in 28 schools and is the thirteenth-largest school district in the state. This report provides information about our school district, schools, staff members, and students. It is designed to provide parents and community members with important demographic, budget, facility, and student achievement data. Additional information about our schools can be found on the Washington Office of Superintendent of Public Instruction website.

[View the 2024-25 Annual Report.](#)

EPS Summer Reading

Though Jackson will be closed all summer for HVAC updates, we are still excited to support **Summer Reading**! Starting on **Monday, June 9**, students can check out **up to 15 books** for the entire summer. I would LOVE for teachers to share the [Summer Reading slides](#) with students at your convenience. We’ve included information about summer check-outs, along with Sno-Isle Library’s Mill Creek (freshly remodeled!) summer hours, the free apps Libby and Sora (eBooks & audiobooks), and recommended reads.

The slideshow is also embedded on the library webpage: <https://www.everettsd.org/jhs-library>

Thank you, and happy reading! [Emily](#)

Building Closure This Summer *(all staff)*

We now have the building closure schedule. Like last summer, the power and air will be off in the main building from **Wednesday, June 25**, through **Wednesday, August 20**. The gym will be without air and power from **Friday, July 11**, through **Wednesday August 20**. Portables will have air and power but may be occupied by temporarily relocated office staff.

I am told that this will allow the HVAC upgrades to be completed so we will have stable conditions in the building. [Sechin](#)

Room C127

In our ongoing quest to ensure that our facilities best serve our population, over the summer, room C127 (currently a work/storage room) is going to be converted to an OT/PT space. For those of you who store items there, please have them out by the end of the school year. We are not gaining spaces, so you will need to keep your items in your rooms if at all possible. We will also have an end-of-year dumpster for items you just don’t need anymore.

If you have items that are both absolutely needed and absolutely cannot be kept anywhere else, please work with your team leader, who is working with me, to find a space. Again, please use this as a last resort—please give everything the “Marie Kondo” test before reaching out to your team leader. [Sechin](#)

Select Resources *(jump to top)*

Master Schedule with teacher and room assignments for SEM1 and SEM2: [2024-25](#) | [2025-26](#)

Lunches for 2024-25: [SEM1](#) | [SEM2](#)

Bell Schedules: [reg-Pack-LIF on one page](#) | [2-Hour Late Start \(regular day\)](#) | [2-Hour Late Start \(LIF day\)](#)

Phones: JHS Phone List for 2024-25: [SEM1](#) | [SEM2](#)

[Frequently Used Phone Numbers, 2024-25](#)

[District Phone Directory](#)

[Phone Instructions](#)

[Counselor and Admin Alphas, 2024-25](#)

[Admin Responsibilities](#) and [Admin Supervision](#), 2024-25

Calendars for 2024-25: [Student At-a-Glance Calendar](#)

[Student Impact Calendar](#) (cultural and religious observations)

[Student Art Calendar](#)

[EEA Work Calendar](#)

[Payroll Calendar](#)

[Employee Calendars](#)

Calendars for **2025-26**: [Student At-a-Glance Calendar](#)

[Employee Work Calendars](#)

[Transportation Schedule for Students in Off-Site Programs](#)

[JHS Letterhead](#), as of Aug 2024

JHS Maps: [lower level](#) | [upper level](#) (now updated per latest portable removals)

[JHS Graphics Standards](#) | [JHS Spirit Email Signature How-to](#)

[JHS Staff Handbook for 2024-25](#)

District High School Course Catalog: [2024-2025](#) | **2025-2026**

[District Policies & Procedures in DocuShare](#)

[CPS/DCYF Report Form](#)

[Student Multiple Tardies Lunch Detention Form](#) | Questions? [Kristina Monten](#)

Worksite Learning: [Video](#) | [Sign](#) | [New Worksite Learning Student Forms](#) | byoungberg@everettsd.org

JHS PTSA: [website](#) | [membership form](#)

[Everett Public Schools College in the High School Application](#): apply March 1 – June 14 for EvCC or

Edmonds College | apply Jan 10 – Feb 11 for UW | list of teachers/ courses [already CiHS approved](#) |

for info/questions, cihs@everettsd.org

Course Proposal Forms **for 2026-27**: [New CTE Course](#) (due by **Oct 1, 2025**) | [New Course Equivalency](#) (due by **Oct 1, 2025**) | [New Course](#) (due by **Dec 1, 2025**) | [Course Revision](#) (due by **Dec 1, 2025**) | [Course Removal](#) (due by Dec 1, 2025)

Athletic Shares:

Erik Heinz: X (Twitter) @CoachHeinz57, Instagram @ehein4, email EHeinz@everettsd.org

Kyle Peacocke: X (Twitter) @KylePeacockeJHS, Instagram @jhsathleticcoordinator, email

KPeacocke@everettsd.org, cell 206-755-0888

[Synergy Implementation Webpage](#)

Newsletters [\(jump to top\)](#)

[District Staff News](#) – EPS monthly staff newsletter

Archived issues are in DocuShare [here](#).

[EduBytes](#) – EPS technology newsletter

[Stay Connected](#): Where to Look for Various District Communications

[Staff News Hub](#) (must be signed in to see content): newsletters, current notifications, and more

[Special Services Newsletter](#)

[District News](#) – Everett Public Schools monthly family newsletter

[Jackson T-Wolf News](#) – monthly newsletter for JHS families

[Wolfpack Press](#) – online student newsletter

Looking Ahead [\(jump to top\)](#)

2025-26 work calendars are in [DocuShare](#) with specific return to work dates for your specific assignment.

Mon, Aug 4, 2025

First Day Back for Most JHS Office Staff

Tues, Aug 12

[Classified Job Fair](#), CRC

Thurs, Aug 14	Summer Commencement
Wed, Aug 20	Air/Power Restored to Building & Gym by End of the Day
Mon/Tues, Aug 25 & 26	Admin-Led Learning Improvement Days
Tues, Aug 26	Freshman Orientation
Wed, Aug 27	First Student Day, 2025-26
	8-Day Student Enrollment Count Begins
Mon, Sept 1	Labor Day Holiday
Tues, Sept 2	Day 4 Student FTE Count
Mon, Sept 8	8-Day Student Enrollment Count Ends
Fri, Oct 10	Professional Learning Day for All Staff
Dec 22–Jan 2	Winter Break
Feb 16–20	Mid-Winter Break
April 6–10	Spring Break
Mon, June 15, 2026	Last Student Day (subject to change)

Everett Public Schools does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX/Civil Rights Compliance Officer | ADA Coordinator

Chad Golden | 425-385-4100 | CGolden@everettsd.org | PO Box 2098, Everett, WA 98213

Section 504 Coordinator

Dave Peters | 425-385-4063 | DPeters@everettsd.org | PO Box 2098, Everett, WA 98213

Gender-Inclusive Schools Coordinator

Joi Odom Grant | 425-385-4137 | JGrant@everettsd.org | PO Box 2098, Everett, WA 98213